Position Title: Guatemala Program and Team Services Volunteer Intern
Position Duration: 12 month minimum commitment
Date Required: (this position will remain posted until filled)
Reports To: Latin America and Caribbean Program Manager

Position Summary:
This volunteer position will support Medical Teams International’s calling, “daring to love like Jesus, we boldly break barriers to health and restore wholeness in a hurting world,” by assisting the Medical Teams International-Guatemala field office staff in project and team planning, reporting, communications and in-country support to visiting MTI volunteer teams. This volunteer position will be an opportunity for the successful candidate to learn about international/community health development. The volunteer will serve daily with Medical Team International Guatemala staff, volunteers and project participants in rural communities outside of Cobán, Guatemala.

Essential Duties and Responsibilities:
• Assist with coordination of visiting Medical Teams’ volunteer teams
• Translate essential communications and reports
• Complete monthly program reports
• Educate visiting volunteers about Guatemala, Medical Teams’ calling, Medical Teams’ projects in Guatemala, lead volunteer reflection sessions
• Assist the local team coordinator in ensuring team safety and well being
• Provide photos, comments and stories for the MTI Facebook page, MTI website, and other MTI materials.

Minimum Qualifications:
• BA or upper-level student with study or experience in relevant field preferred (international development, anthropology, public health)
• Fluency in the English language
• Working proficiency in Spanish
• Excellent writer, public speaker, communicator

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• Commitment for 1 year
• Strong experience preferred:
  1. working with/coordinating logistics for groups of volunteers
  2. public health/international development
  3. cross cultural living experience
• Understanding of, interest in and commitment to Medical Teams’ calling and work

Location Description:
The Medical Teams International Guatemala field office is located in Cobán, Guatemala, 200km from Guatemala City. A successful candidate will live and work in the Cobán region.

Physical Demands / Challenges:
The volunteer should be prepared to learn about and adapt to the Guatemalan culture. S/he should be prepared to teach and carry out activities with minimum resources in a rural setting at altitudes >4,000ft. S/he should be able to communicate in Spanish and English.

Expenses:
The volunteer will need to provide for her/his own meals, lodging, international travel and visa expenses. Estimated monthly expenses are $500/month plus airfare. Medical Teams will reimburse up to $1,000.