



## **HUMANITARIAN RESPONSE VOLUNTEER POSITION DESCRIPTION**

**Position Title:** ER Doctor/Family Practitioner/General Practitioner

**Department:** Field Operations

**Reports To:** Humanitarian Response Team Leader or respective Country Director

**Time Commitment:** 2-5 weeks - Volunteers can expect to deploy for a minimum of between two and five weeks, although the ability to deploy for longer is warmly welcomed.

**Position Summary:** The ER Doctor/Family Practitioner/General Practitioner will provide emergency care for affected population according to internationally accepted standards.

### **Essential Duties and Responsibilities:**

- Provide emergency care for affected population according to internationally accepted standards.
- Oversee and manage triage.
- Examine, diagnose and treat patients in the outpatient clinic according to the guidelines and available protocols.
- Conduct daily rounds of non-surgical patients and plan discharges.
- Utilize and improve on standardized data collection tools and train staff on accurate data collection.
- Collect and analyze emergency services data to adjust project objectives and implementation processes.
- Assess training needs and institute hiring/training of necessary staff and community healthcare workers.
- Work with Medical Director and Team Leader to implement standardized internal reporting
- Work with logistics and pharmacy to ensure regular and adequate drug and surgical supplies in order to avoid stock-outs.
- Collaborate with recognized health authorities, health agencies, donors and other stakeholders to utilize standardized reporting practices and information sharing.
- Actively participate in coordination meetings and other relevant meetings.
- Conduct initial needs assessments and determine areas of assistance.
- Monitor and coordinate emergency program activities assigned for the project.
- Identify prevalent epidemic diseases in urban or camp settings and set up appropriate strategies to be implemented in case of epidemics and other health needs.

- Act upon suspected or confirmed communicable diseases according to the protocols and inform the Medical director.
- Identify and treat SGBV incidents.
- Anticipate changing needs and emergencies.
- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within MTI and amongst beneficiaries served.
- Other duties as assigned. The duties and responsibilities listed are representative of the nature and level of work assigned and are not necessarily all inclusive.
- Committed to the values and principles of MTI.

**Experience:**

- Minimum medical degree; with a Master's in Public Health an advantage.
- Minimum of 1 years of experience required, or equivalent combination of education and experience of which 1-2 years should be of developing country experience or resource deprived environment.
- Experience in overseas programs relating to primary health care, maternal and child health, reproductive health, HIV/AIDS, and communicable diseases on advantage.
- Must be able to deploy to emergencies on short notice.
- Previous NGO experience an advantage.
- Will have excellent communications skills, both oral and written.
- Will have excellent self-motivation skills.
- Ability to exercise sound judgment and make decisions independently.
- Extremely flexible, and have the ability to cope with stressful situations and frustrations.
- Ability to relate to and motivate local staff effectively.
- Creativity and the ability to work with limited resources.
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