



Extended-Term Volunteer Opportunities 2014 – 2015

Medical Teams International is currently recruiting a 12-month Program and Team Services Volunteer in Guatemala.

Guatemala

Highly Proficient Spanish Speaker with BA in international development, anthropology, theology or public health is needed for the **PROGRAM AND TEAM SERVICES VOLUNTEER** position to provide support for Medical Team International's Guatemala office. This volunteer will work closely with field staff on program implementation and reporting, assist with coordination and hosting of visiting volunteer teams and liaise with headquarters management.

- Please note this is a **12-month minimum volunteer commitment**. Reimbursement for some travel and living expenses offered. Estimated monthly living expenses are \$500 per month.
- See below for or a complete position description.
- Interested applicants please send resume and cover letter to **Adam Moore** at amoore@medicalteams.org
- Opening for April 2014 – March 2015.

COMPLETE POSITION DESCRIPTION

Position Title: **Guatemala Program and Team Services Volunteer**

Position Duration: Minimum of 12 month commitment

Date Required: April 1, 2014 (this position will remain posted until filled)

Reports To: Latin America and Caribbean Program Manager

Contact: Interested applicants please send your resume and cover letter to **Adam Moore** at amoore@medicalteams.org.

Position Summary:

This is a volunteer position. The volunteer will support Medical Teams International's mission, "demonstrating the love of Christ to people affected by disaster, conflict, and poverty," by assisting the MTI-Guatemala field office staff in project and team planning, reporting, communications and in-country support to visiting MTI volunteer teams. This volunteer position will be an opportunity for the successful candidate to learn about international/community health development. The volunteer will serve on a daily basis with MTI Guatemala staff, volunteers and project participants in rural communities outside of Cobán, Guatemala.

Essential Duties and Responsibilities:

- Assist with coordination of visiting MTI volunteer teams
- Translate essential communications and reports
- Complete monthly program reports
- Educate visiting volunteers about Guatemala, MTI's mission, MTI's projects in Guatemala Lead volunteer devotional and reflection sessions
- Assist the local team coordinator in ensuring team safety and well being



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- Provide photos, comments and stories for the MTI Facebook page, MTI website, and other MTI materials.

Minimum Qualifications:

- BA in relevant field (international development, anthropology, theology, public health)
- Fluency in the English language
- Advanced level or fluency in Spanish
- Excellent writer, public speaker, communicator
- Commitment for 1 year
- Savings/fundraising capability to support living conditions in Guatemala for 1 yr (~\$500/month)
- Strong experience:
 1. working with/coordinating logistics for groups of volunteers
 2. strong understanding of public health/international development
 3. cross cultural living experience
- Strong understanding of MTI's mission and work

Location Description:

The MTI Guatemala field office is located in Cobán, Guatemala, 200km from Guatemala City. A successful candidate will live and work in the Cobán region.

Challenges:

The volunteer should be prepared to learn about and adapt to the Guatemalan culture. S/he should be prepared to teach and carry out her/his activities with minimum resources in a rural setting at altitudes >4,000ft. S/he should be able to communicate fluently in Spanish and English.

Expenses:

The volunteer will need to provide for her/his own meals, lodging, international travel and visa expenses. Estimated monthly expenses are \$500/month. Reimbursement for some travel and living expenses will be offered.